



TOWN OF CLIFTON, VIRGINIA

Use Permit Application

Property Address: 12644 Chapel Road, Courtyard		Date: [Month / Year] May 5, 2022		
1. Type of Permit:	<input type="checkbox"/> Construction	<input checked="" type="checkbox"/> Commercial	<input type="checkbox"/> Residential	<input type="checkbox"/> Home Business (Code 9-19.c1)
	<input type="checkbox"/> Preliminary Site Plans Attached	<input type="checkbox"/> Office <input checked="" type="checkbox"/> Retail		
	<input type="checkbox"/> Special Use	<input type="checkbox"/> Subdivision (Code Chapter 10)	<input type="checkbox"/> Boundary Line Adjustment/Lot Consolidation (Code 10-57 to Code 10-59)	<input checked="" type="checkbox"/> Public Use Monthly Farmers Market
	<input type="checkbox"/> Restaurant			
	<input type="checkbox"/> Bed & Breakfast			
	<input type="checkbox"/> Multi-Family			
2. Name of Applicant: Virginia Mercantile DBA Clifton Farmers Market				
Mailing Address: 12644 Chapel Road, Clifton VA 20124				
Phone: 571-549-8880				
Email Address: cliftonvafarmersmarket@gmail.com				
3. Name of Property Owner (if different): Quinta Properties LLC				
Mailing Address: 12644 Chapel Road				
4. Name of Business / Organization: Virginia Mercantile LLC DBA Clifton Farmers Market				
5. Owner of Business / Organization: Robin Moser				
6. Tax Map Number: 23A				
7. Attach a plat or plan drawn to scale showing the proposed construction, certified by an engineer, surveyor, architect, authorized to practice as such by VA, together with a surveyed plat of the property indicating all building and structure setbacks and height.		<input checked="" type="checkbox"/> Plat Attached		

Is the applicant or owner a member of a homeowners association (HOA)? Yes No If yes, please obtain the approval of the HOA prior to submission of the application.

HOA REPRESENTATIVE (NAME/SIGNATURE) _____ DATE OF HOA APPROVAL: _____

The undersigned hereby applies for a Use Permit pursuant to Article 2, Section 9-10 of the Zoning Ordinance of the Code of Town of Clifton, Virginia.

APPLICANT'S SIGNATURE: [Signature]

DATE: 5/5/2022

PROPERTY OWNER SIGNATURE: X [Signature]

DATE: X 5/9/22

FOR TOWN USE ONLY

RECEIPT DATE: _____

DATE APPLICATION ACCEPTED: _____

APPLICATION FEE PAID: \$ _____

APPROVED DISAPPROVED

PLANNING COMMISSION: _____
SIGNATURE

PRINT

CONDITIONS: _____

APPROVED DISAPPROVED

TOWN COUNCIL: _____
SIGNATURE

PRINT

CONDITIONS: _____

Responses to Council Questions:

1. The proposed times for now are 8 am - 3 pm
2. Once a month seasonally (April - October)
3. We're expecting to sell locally foraged mushrooms and micro greens (Fruitful Forest - Manassas, VA), Kombucha (The Good Reverend - Manassas, VA), at least one seasonal produce vendor, and potentially dairy products (milk, eggs, meats), with up to 2 additional locally-made options (TBD)
4. Square footage appears to be 62'x33', minus the ramp - so roughly 1900 sq. feet
5. Size of the vendor stands/tents - 10'x10'
6. Maximum number of vendors - 7
7. This was the hardest question for us to answer - we know that the following businesses do have Sunday hours and/or regularly have cars parked in the parking lot over the weekend: SunDesign, Wheelhouse Pilates, Motier, Tax Services, LCS Property Services
8. The owner has emailed us concurrence, in addition to signing the use permit request. I'll forward the email