

**TOWN OF CLIFTON, VIRGINIA**

**Use Permit Application**

<b>Property Address:</b> 12642 Chapel Road		<b>Date: [Month / Year]</b> 3/2021		
<b>1. Type of Permit:</b>	<input type="checkbox"/> Construction	<input checked="" type="checkbox"/> Commercial	<input type="checkbox"/> Residential	<input type="checkbox"/> Home Business (Code 9-19.c1)
	<input type="checkbox"/> Preliminary Site Plans Attached	<input checked="" type="checkbox"/> Office <input type="checkbox"/> Retail		
	<input type="checkbox"/> Special Use	<input type="checkbox"/> Subdivision (Code Chapter 10)	<input type="checkbox"/> Boundary Line Adjustment/Lot Consolidation (Code 10-57 to Code 10-59)	<input type="checkbox"/> Public Use
	<input type="checkbox"/> Restaurant			
	<input type="checkbox"/> Bed & Breakfast			
	<input type="checkbox"/> Multi-Family			
<b>2. Name of Applicant:</b> Core Outdoor Living				
<b>Mailing Address:</b> 12642 Suite C, Clifton Road, Clifton Va 20124				
<b>Phone:</b> 703-266-4856				
<b>Email Address:</b> victoria@coreoutdoor.com				
<b>3. Name of Property Owner (if different):</b> Clifton Professional Offices, LLC				
<b>Mailing Address:</b> 12642 Chapel Road, Clifton, Va 20124				
<b>4. Name of Business / Organization:</b> Core Outdoor Living, LLC				
<b>5. Owner of Business / Organization:</b> Daren Langhorne & Jeff Strife				
<b>6. Tax Map Number:</b> 75-4-2-22				
<b>7. Attach a plat or plan drawn to scale showing the proposed construction, certified by an engineer, surveyor, architect, authorized to practice as such by VA, together with a surveyed plat of the property indicating all building and structure setbacks and height.</b>		<input type="checkbox"/> Plat Attached		

<b>8. Attach Floor Plan to Scale (non-residential &amp; home business):</b> <input checked="" type="checkbox"/> Floor Plan Attached				
<b>9. Zoning District of Premises:</b>	<input type="checkbox"/> Residential (Code 9-19)	<input type="checkbox"/> Commercial (Code 9-21)	<input type="checkbox"/> Agricultural (Code 9-20)	<input type="checkbox"/> Industrial (Code 9-22)
	<input type="checkbox"/> Church, Park, Community Building			
	<input type="checkbox"/> Community Open Space & Recreation (COSR) (Code 9-23A)	<input type="checkbox"/> Low Impact Commercial (Code 9-23B)		
<b>10. Describe Purpose of Application:</b> <p style="text-align: center;">we let go of 2 upstairs offices .  we have the same 5 offices downstairs  offices, many work from home now.</p>				
<b>10. If Commercial, Home Business, Agricultural or Industrial:</b>				
<b>11. Describe Operation:</b> <p style="text-align: center;">we are a outdoor Home Improvement  Company, Decks, screened in Porches,  Patio ect</p>				
<b>11.a. If Non-Residential - Office Use:</b> _____ <b>SF</b> <b>or Retail/Restaurant Use:</b> _____ <b>SF</b>				
<b>11.b. Days &amp; Hours of Operation (include special events):</b> <p style="text-align: center;">m to F 7 to 5</p>				
<b>11.c. Number of Employees on Site at any One Time:</b> <u>5</u>				
<b>11.d. Number of Seats (Restaurant/Church): Total:</b> _____. <b>If applicable, provide number of seats located Inside:</b> _____ <b>and; Outside:</b> _____				
<b>11.e. Gross Floor Area (GFA) of Building or /Premises:</b> <u>4779</u> <b>SF</b> (Code 9-13) <b>Net Gross Floor Area if more than one use in building:</b> <u>3732</u> <b>SF</b> <b>If applicable, GFA devoted to carry-out service within restaurant:</b> _____ <b>SF</b>				
<b>11.f. Number of Off-street Parking Spaces Required:</b> <u>17</u> (Code 9-13)				
<b>11.g. Number of Off-street Parking Spaces Provided*</b> (attach parking plan to scale with dimensions identifying existing and proposed parking spaces): <u>17</u>				
<b>11.h. Gross Floor Area of Dwelling (Home Business Only):</b> _____ <b>SF</b>				
<b>12. Application Fee Enclosed:</b> (Fee schedule in Filing Instructions) \$ <u>75<sup>00</sup></u>				

\*PLEASE INCLUDE A PARKING TABULATION FORM FOR BUILDINGS THAT HAVE MORE THAN ONE USER IN THE BUILDING.

Is the applicant or owner a member of a homeowners association (HOA)?  Yes  No If yes, please obtain the approval of the HOA prior to submission of the application.

HOA REPRESENTATIVE (NAME/SIGNATURE) \_\_\_\_\_ DATE OF HOA APPROVAL: \_\_\_\_\_

The undersigned hereby applies for a Use Permit pursuant to Article 2, Section 9-10 of the Zoning Ordinance of the Code of Town of Clifton, Virginia.

APPLICANT'S SIGNATURE: Victoria Zoules DATE: 3-19-2021

PROPERTY OWNER SIGNATURE: Clifton Professional Offices LLC DATE: 3/19/21  
By [Signature], Member

**FOR TOWN USE ONLY**

RECEIPT DATE: \_\_\_\_\_ DATE APPLICATION ACCEPTED: \_\_\_\_\_

APPLICATION FEE PAID: \$ \_\_\_\_\_

APPROVED  DISAPPROVED

PLANNING COMMISSION: \_\_\_\_\_  
SIGNATURE PRINT

CONDITIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED  DISAPPROVED

TOWN COUNCIL: \_\_\_\_\_  
SIGNATURE PRINT

CONDITIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

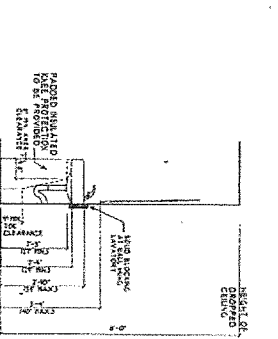
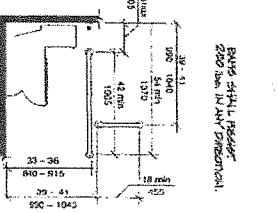
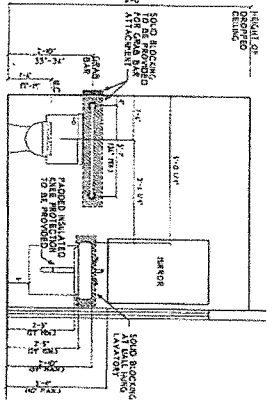
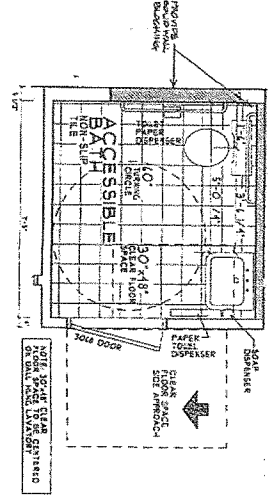
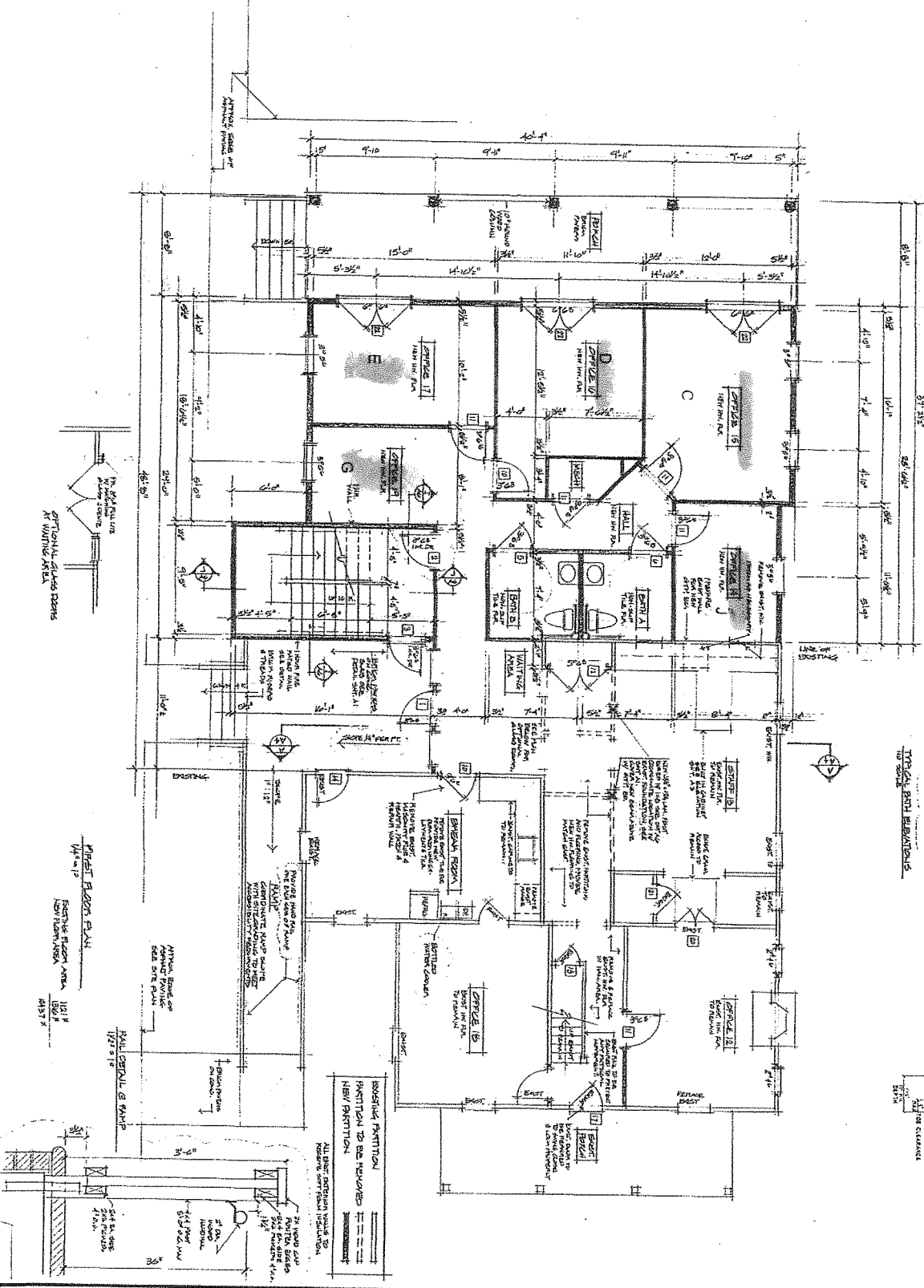
Clifton Professional Offices – 12642 Chapel Road Tax Map 75-4 ((2)) 22  
 Total Gross Floor Area: 4779 SF  
 Total Net Floor Area: 3732 SF (per approved Site Plan)

**PARKING TABULATION**

PO Add	UNIT #	TENANT	NET FLOOR AREA	Parking Required	USE PERMIT APPROVAL DATE
NA	Office 1	Fullerton & Knowles	185 SF		
"	Office 2	-----	144 SF		
"	Office 3	-----	141 SF		
"	Office 6	-----	154 SF		
"	Office 7	-----	155 SF		
"	Office 12	-----	166 SF		
"	Office 13	-----	239 SF		
"	Office 18	-----	180 SF		
	<b>Sub-Total</b>	Fullerton & Knowles	<b>1505 SF</b>	<b>6</b>	<b>8/31/09</b>
<b>H</b>	Office 8	vacant	155 SF		
<b>F</b>	Office 9	vacant	178.5 SF		
<b>I</b>	Office 10	Coticelli Group, LLC	141 SF	<b>1</b>	
	Office 11	File room	81 SF		
	Office 14	<b>Core Outdoor</b>	95 SF		
<b>C</b>	Office 15	<b>Core Outdoor</b>	180 SF	<b>4</b>	
<b>D</b>	Office 16	<b>Core Outdoor</b>	146 SF		
<b>E</b>	Office 17	<b>Core Outdoor</b>	141 SF		
<b>G</b>	Office 19	Core Outdoor.	80 SF		<b>8/6/13</b>
<b>B</b>	Suite B Garage	CJS Design Studio, LLC	360 SF	<b>3</b>	

**Total Parking Spaces Required: 14**  
**Total Parking Spaces Provided: 17**  
**Number of Loading Spaces: 1**  
**Number of Handicap Spaces: 1**

**Revision Date—February 8, 2021**



Clifton Professional Offices  
12642 Chapel Rd. Clifton, Virginia

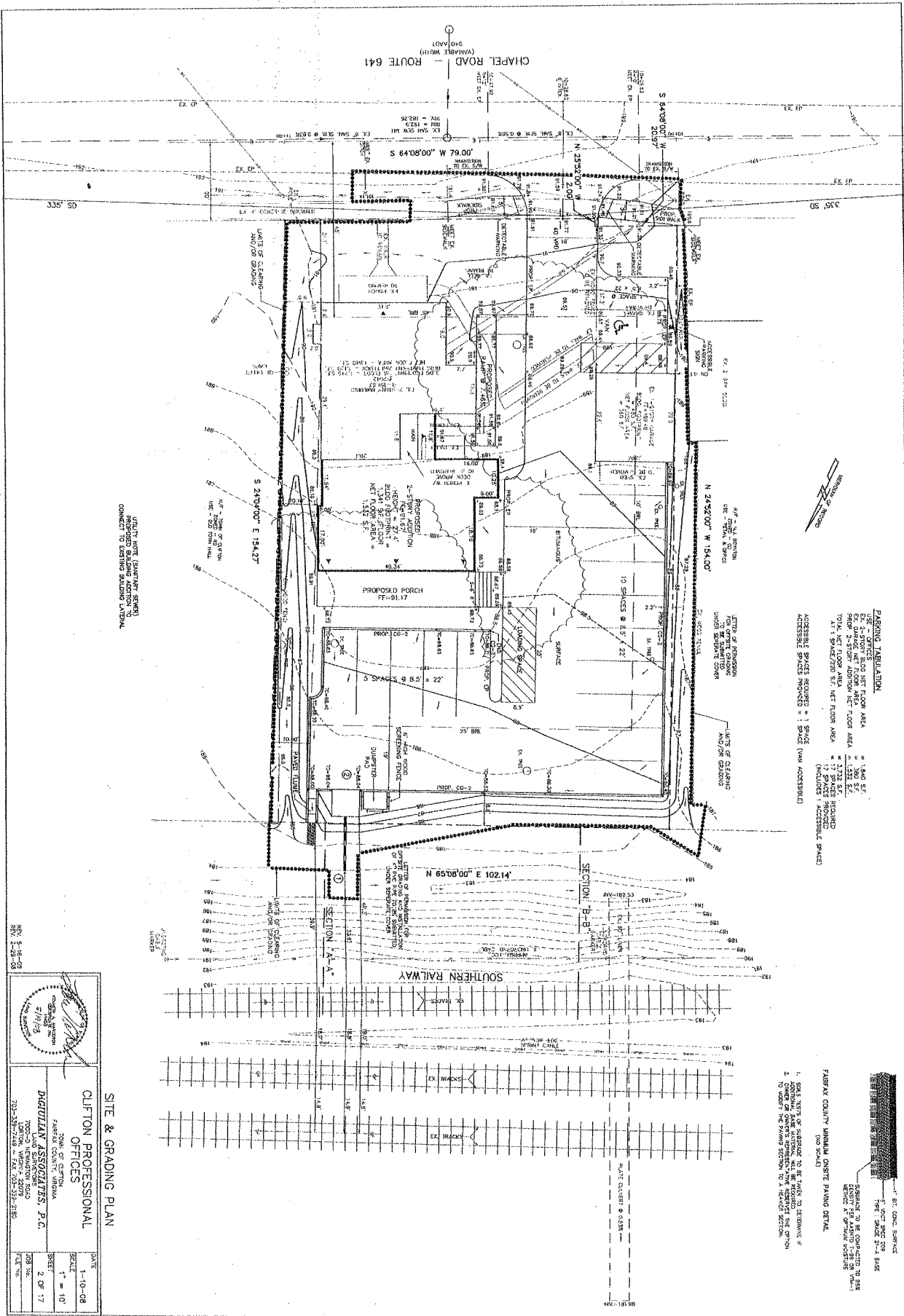
ROYCE CHARLES JARRENDT  
Architect

12644 Chapel Road - Suite 215  
Clifton, Virginia 22024

703-266-0367

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A.2.



**PARKING TABULATION**

USE - OFFICES	1,340 S.F.
EX. CARPORT AREA NET FLOOR AREA	1,332 S.F.
PROPOSED 2-STORY ADDITION NET FLOOR AREA	1,173 S.F.
<b>TOTAL NET FLOOR AREA</b>	<b>3,845 S.F.</b>
<b>17 SPACES PROVIDED</b>	
(INCLUDES 1 ACCESSIBLE SPACE)	
ACCESSIBLE SPACES PROVIDED = 1 SPACE	
ACCESSIBLE SPACES REQUIRED = 1 SPACE (MIN. ACCESSIBLE)	

UTILITY NOTE (SHEET/NOT SHOWN)  
 PROPOSED DESIGNING ADDITION TO  
 CONNECT TO EXISTING SEWERAGE SYSTEM

REV: 1-16-08  
 REV: 1-28-08

**SITE & GRADING PLAN**

**CLIFTON PROFESSIONAL**  
OFFICES

TOWN OF CLIFTON  
FAIRFAX COUNTY, VIRGINIA

**DEGIULIAN ASSOCIATES, P.C.**

LARRY DEGIULIAN  
10000 WOODBURN DRIVE  
CLIFTON, VIRGINIA 22019  
703-261-7148 • FAX: 703-261-7150

DATE	1-10-08
SCALE	1" = 10'
SHEET	2 OF 17
DRAWN BY	
CHECKED BY	

- FAIRFAX COUNTY MINIMUM DRIVE PAVING DETAIL**  
(SEE SHEET)
- SOILS TEST OR SUBGRADE TO BE TESTED TO DETERMINE IF
  - CONCRETE OR ASPHALT DRIVE PAVING IS REQUIRED FOR THE DRIVE
  - TO VERIFY THE DRIVE SECTION TO A DRIVEWAY SECTION.

